



Request for City Council Committee Action From the Department of Public Works

Date: October 9, 2012

To: Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee

Subject: **Snow and Ice Removal from Public Sidewalks: Assessment Public Hearing**

Recommendation:

- A. Passage of a Resolution adopting the assessments in the total amount of \$23,765.93, levying the assessments, adopting the assessment rolls and directing the City Clerk to transmit certified copies of the assessment rolls to the Hennepin County Auditor.

This Resolution may be authorized for summary publication.

Prepared by: Suzette R. Hjermstad, Real Estate Investigator II, 673-2401
Dan Bauer, Supervisor, Sidewalk Inspections

Approved: _____
Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Dan Bauer, Supervisor, Sidewalk Inspections

Reviews: Permanent Review Committee (PRC) Not Applicable
Policy Review Group Not Applicable

Financial Impact:
Special assessment against benefited properties

Community Impact

Neighborhood Notification: No public hearing notices required

City Goals: The City's infrastructure will be well-maintained.

Comprehensive Plan: Consistent

Zoning Code: Not Applicable

Background/Supporting Information Attached:

An Administrative Hearing Process is used to allow property owners to raise questions about their assessments for Sidewalk Snow Removal charges. In the assessment notice letters mailed to property owners they are invited to contact Sidewalk Inspections. They will try to work directly with the property owner or allow them to set a hearing date and time with an Administrative Hearing Officer. If either step is not successful in resolving concerns, or the property owner would rather skip those steps, they may elect to appear before the T&PW Committee at the public hearing and express their concerns.

Assessment letters were sent instructing the property owner to contact Public Works Sidewalk Inspections in writing if they had an issue with their assessment. This year, there were no letters received by Sidewalk Inspections and no hearings scheduled before the Hearing Officer.

Sidewalk Snow & Ice Removal Assessments to be Levied

The properties on the list dated September 19, 2012 to be assessed had snow and ice removal work done by the city. They were sent a bill for the cost of the removal work and have been notified that a special assessment for the removal charge plus interest would be added to the real estate taxes if the charges were not paid through the billing process.

The amount to be assessed as special assessment principal is the cost of the removal work. The total principal amount of the proposed assessments on the list of properties dated September 19, 2012 is \$23,765.93. The assessments would be collected in their entirety on the 2013 real estate tax statements with interest. The interest rate will be determined by the assessment bond sale. Information has been provided in the notices as to how persons may prepay the assessments in full without interest charges if they so choose.

Attachment 1: Snow Removal Assessment List

By Colvin Roy

Adopting and levying the assessments for the unpaid charges for the removals of snow and ice from public sidewalks on the list of properties dated September 19, 2012.

Whereas, preliminary to the public hearing, an Administrative Hearing was not necessary to consider any objections or comments regarding unpaid charges for removals of snow and ice from public sidewalks; and

Whereas, a public hearing was held on October 9, 2012 in accordance with Chapter 8, Sections 12 and 13 of the Minneapolis City Charter to consider the proposed assessments as shown on the proposed assessment rolls on file in the office of the City Clerk and to consider all written and oral objections and statements regarding this matter;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the proposed assessments against the affected properties on the list dated September 19, 2012 set forth in Petn No _____ in the total amount of \$23,765.93 and as shown on the proposed assessment rolls on file in the office of the City Clerk, are hereby adopted and levied.

Be It Further Resolved that the assessments in the total amount of \$23,765.93 be collected in one (1) installment on the 2013 real estate tax statements with interest.

Be It Further Resolved that the assessment rolls as prepared by the City Engineer be and hereby are adopted and that the City Clerk is hereby directed to transmit certified copies of said assessment rolls to the Hennepin County Auditor.